



Mobile Phone Policy

Purpose

The purpose of this policy is to create a focused, respectful, and distraction-free environment for training and coaching in badminton during the sessions at Gala Academy.

Scope

This policy applies to all attendees, including students, parents, visitors, and staff, during the academy's operating hours.

Guidelines of use

Student Mobile Phones

- Mobile phones must not be used during training sessions, matches, or any academy activities unless expressly authorized by the coach for training purposes.
- Phones should be switched off or on silent mode and stored securely in designated areas.
- Unauthorised use may result in confiscation for the session and a follow-up discussion with parents.

Staff Mobile Phones

- Staff should refrain from using personal mobile phones during coaching hours unless for academy-related communication or emergencies.
- Usage in front of students should be limited to professional purposes to set a positive example.

Parent and Visitor Mobile Phones

- Parents and visitors are requested to keep phones on silent mode during sessions and avoid usage that disrupts the learning environment.
- Taking photos or videos is prohibited to ensure privacy and compliance with data protection regulations.

Emergencies

- In case of emergencies, parents can contact their child via the academy's official contact number.
- Students may request permission to use their phones for urgent matters.

Enforcement and Sanctions

- Coaches and staff will oversee compliance with this policy.
- Breaches may result in a warning, confiscation of the device for the duration of the session, or other appropriate actions.
- Persistent breaches may lead to further disciplinary measures.

Exceptions

Exceptions to this policy may be made for medical reasons or other extenuating circumstances upon prior approval from relevant authorities within the academy.



Communication and Updates

This policy will be shared with all students, parents, and staff at the start of the term and reviewed in line with Gala Academies review procedure

By adhering to this policy, Gala Academy aims to foster a supportive and focused environment that prioritises skill development and personal growth in badminton.

A handwritten signature in blue ink, appearing to read 'Gina', is written over the text 'Signed' and 'For and behalf of'.

Signed

For and behalf of

GALA ACADEMY

Dated: 1 January 2025

Review Date: 31 December 2025

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